**HOW TO AVOID SEXUAL ABUSE**

- Read your Inmate Handbook and learn the rules of the institution.
- Walk and stand with confidence and avoid secluded areas. Position yourself in plain view of staff. Abusers sometimes choose a victim who looks like he won’t stand up or defend himself.
- Do not accept commissary items, gifts, loans or favors from anyone. Placing yourself in debt to another can lead to the expectation of repayment with sexual favors.
- Do not accept an offer from another inmate for protection. Avoid becoming involved in gang activity.
- Avoid talking about sex and casual nudity. Such conduct may lead another to believe that you have an interest in a sexual relationship.
- Avoid engaging in overly familiar relationships, personal relationships or intimate relationships with staff or other inmates.
- Do not become involved in an exchange of sex for inmate protection or to pay debts.
- Be aware of situations that may make you feel uncomfortable. Trust your instincts. Don’t be afraid to say “NO” or STOP IT NOW”!

**ARE YOU A VICTIM OF SEXUAL ABUSE? TO PRESERVE THE EVIDENCE DO NOT:**
- Shower
- Brush your teeth
- Use the restroom
- Change your clothes

The longer you wait to report the abuse, the more power you give the abuser.

The PREA hotline is reserved for legitimate use. Misuses may result in a disciplinary.

The Department will ensure all allegations of sexual abuse or sexual harassment are investigated at the unit level. When the evidence supports the conclusion that criminal activity has occurred, the matter may be referred for investigation and/or prosecution to the Arkansas State Police.

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**Prison Rape Elimination Act**

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Sexual Assault is a Crime!
Arkansas law prohibits any person working in a correctional setting or in law enforcement from engaging in any sexual act with an inmate. A staff member is in a position of power and authority over an inmate. Therefore, with respect to a sexual act between a staff member and an inmate, there is NO SUCH THING AS CONSENSUAL. Staff can be charged with a felony!

PREA and ADC policy prohibit Staff-on-Inmate sexual abuse. This includes all occurrences of staff-on-inmate sexually abusive contact, penetration, indecent exposure, voyeurism, and harassment or staff solicitation of inmates to engage in sexual contact or penetration. Sexual abuse by a staff member toward an Inmate includes the following acts or attempts to facilitate the following acts that are unrelated to their official duties, with or without consent:

- Contact between the penis and the vulva or the penis and anus, including penetration, however slight; Contact between the mouth and the penis, vulva, or anus; Contact between the mouth and any body part where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire.
- Any intentional touching, directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh or buttocks or when staff member has the intent to abuse, arouse or gratify sexual desire.
- Any display by a staff member of his/her uncovered genitalia, buttocks or breast in the presence of an Inmate. Voyeurism or “peeping” by a staff member.
- Sexual Harassment involves the repeated verbal comments and gestures of a sexual nature by a staff member, demeaning references to gender, sexually suggestive or derogatory comments about the body, clothing and obscene language or gestures.

If you are sexually assaulted or abused and the attack just happened, get to a staff member. You may have been threatened and you may be afraid, but you must report the sexual abuse IMMEDIATELY.

ADC provides several ways to report sexual abuse whether you are the victim, a witness, staff member or a concerned individual:

- By calling the Department PREA Hotline from any inmate telephone. The call is free by dialing *870267. Family and friends may dial the ADC Hotline by calling 1-870-267-6533. Both numbers are also available to inmates, staff and the public. All calls will be reviewed. It is critical you provide the name and location of persons involved, a brief description of the incident, and where it occurred.
- By calling the ASP Crime Hotline from any inmate telephone. The call is free by using the speed dial number *9123#. Staff and the public may call the ASP Crime Hotline by calling toll free 1-800-553-3820. You don’t have to give your name, but it is critical you provide as much information as possible, including a brief description of where the incident occurred.
- Telling a trusted staff member, security officer, or any supervisor.
- Writing a note or request to any staff member.
- Sending a note to your Unit Warden.
- Sending a note to the PREA Compliance Manager at your unit.
- Sending a note to the Department PREA Coordinator at Central Office.
- Using the Inmate Grievance Procedure.